

The Northwest Arkansas PMI Chapter is pleased to post your available Project Management positions to our website, free of charge. Please follow the process below for each job to be posted.

1. Please supply these three items, which will be shown above the job summary:
 - a. [Company Name](#)
 - b. [Job Title](#)
 - c. [Date posting should start](#)

2. Summarize the job description in a short paragraph, which will be shown on the website:
 - a. (Example: [This Project Management \(PM\) position has the primary responsibility for taking Information Technology projects from original concept through to the final implementation. The PM is responsible for structuring, planning, and managing of the projects assigned to him/her. The PM Is also responsible for the oversight of complex projects with various phases and with medium- to large-sized project teams.](#))

3. Attach a [Word or Adobe file](#) containing the full job description, which will be shown as a link below the job summary.

4. Mail the information and attachment described above for each job to be posted to info@nwapmi.org